


# Application for a Permit to Construct or Demolish

This form is authorized under subsection 8(1.1) of the Building Code Act.

For use by Principal Authority			
Application number:	Permit number (if different):		
Date received:	Roll number:		
Application submitted to:		<b>TOWN OF MIDLAND</b> <small>(Name of municipality, upper-tier municipality, board of health or conservation authority)</small>	
			
A. Project information			
Building number, street name		Unit number	Lot/con.
Municipality	Postal code	Plan number/other description	
Project value est. \$		Area of work (m <sup>2</sup> )	
B. Purpose of application			
<input type="checkbox"/> New construction <input type="checkbox"/> Addition to an existing building <input type="checkbox"/> Alteration/repair <input type="checkbox"/> Demolition <input type="checkbox"/> Conditional Permit			
Proposed use of building		Current use of building	
Description of proposed work			
C. Applicant Applicant is: <input type="checkbox"/> Owner or <input type="checkbox"/> Authorized agent of owner			
Last name	First name	Corporation or partnership	
Street address		Unit number	Lot/con.
Municipality	Postal code	Province	E-mail
Telephone number ( )	Fax ( )	Cell number ( )	
D. Owner (if different from applicant)			
Last name	First name	Corporation or partnership	
Street address		Unit number	Lot/con.
Municipality	Postal code	Province	E-mail
Telephone number ( )	Fax ( )	Cell number ( )	

<b>E. Builder (optional)</b>				
Last name		First name	Corporation or partnership (if applicable)	
Street address			Unit number	Lot/con.
Municipality		Postal code	Province	E-mail
Telephone number ( )		Fax ( )		Cell number ( )
<b>F. Tarion Warranty Corporation (Ontario New Home Warranty Program)</b>				
i. Is proposed construction for a new home as defined in the <i>Ontario New Home Warranties Plan Act</i> ? If no, go to section G.			Ⓞ Yes	Ⓞ No
ii. Is registration required under the <i>Ontario New Home Warranties Plan Act</i> ?			Ⓞ Yes	Ⓞ No
iii. If yes to (ii) provide registration number(s): _____				
<b>G. Required Schedules</b>				
i) Attach Schedule 1 for each individual who reviews and takes responsibility for design activities.				
ii) Attach Schedule 2 where application is to construct on-site, install or repair a sewage system.				
<b>H. Completeness and compliance with applicable law</b>				
i) This application meets all the requirements of clauses 1.3.1.3 (5) (a) to (d) of Division C of the Building Code (the application is made in the correct form and by the owner or authorized agent, all applicable fields have been completed on the application and required schedules, and all required schedules are submitted).			Ⓞ Yes	Ⓞ No
Payment has been made of all fees that are required, under the applicable by-law, resolution or regulation made under clause 7(1)(c) of the <i>Building Code Act, 1992</i> , to be paid when the application is made.			Ⓞ Yes	Ⓞ No
ii) This application is accompanied by the plans and specifications prescribed by the applicable by-law, resolution or regulation made under clause 7(1)(b) of the <i>Building Code Act, 1992</i> .			Ⓞ Yes	Ⓞ No
iii) This application is accompanied by the information and documents prescribed by the applicable by-law, resolution or regulation made under clause 7(1)(b) of the <i>Building Code Act, 1992</i> which enable the chief building official to determine whether the proposed building, construction or demolition will contravene any applicable law.			Ⓞ Yes	Ⓞ No
iv) The proposed building, construction or demolition will not contravene any applicable law.			Ⓞ Yes	Ⓞ No
<b>I. Declaration of applicant</b>				
I _____ declare that:				
(print name)				
1. The information contained in this application, attached schedules, attached plans and specifications, and other attached documentation is true to the best of my knowledge.				
2. If the owner is a corporation or partnership, I have the authority to bind the corporation or partnership.				
Date Signature of applicant				

Personal information contained in this form and schedules is collected under the authority of subsection 8(1.1) of the *Building Code Act, 1992*, and will be used in the administration and enforcement of the *Building Code Act, 1992*. Questions about the collection of personal information may be addressed to: a) the Chief Building Official of the municipality or upper-tier municipality to which this application is being made, or, b) the inspector having the powers and duties of a chief building official in relation to sewage systems or plumbing for an upper-tier municipality, board of health or conservation authority to whom this application is made, or, c) Director, Building and Development Branch, Ministry of Municipal Affairs and Housing 777 Bay St., 2nd Floor. Toronto, M5G 2E5 (416) 585-6666.

## Schedule 1: Designer Information

Use one form for each individual who reviews and takes responsibility for design activities with respect to the project.

<b>A. Project Information</b>			
Building number, street name		Unit no.	Lot/con.
Municipality	Postal code	Plan number/ other description	
<b>B. Individual who reviews and takes responsibility for design activities</b>			
Name		Firm	
Street address		Unit no.	Lot/con.
Municipality	Postal code	Province	E-mail
Telephone number ( )	Fax number ( )	Cell number ( )	
<b>C. Design activities undertaken by individual identified in Section B. [Building Code Table 3.5.2.1. of Division C]</b>			
<input type="checkbox"/> House <input type="checkbox"/> Small Buildings <input type="checkbox"/> Large Buildings <input type="checkbox"/> Complex Buildings <input type="checkbox"/> HVAC – House <input type="checkbox"/> Building Services <input type="checkbox"/> Detection, Lighting and Power <input type="checkbox"/> Fire Protection <input type="checkbox"/> Building Structural <input type="checkbox"/> Plumbing – House <input type="checkbox"/> Plumbing – All Buildings <input type="checkbox"/> On-site Sewage Systems			
Description of designer's work			
<b>D. Declaration of Designer</b>			
I _____ declare that (choose one as appropriate): (print name) <input type="checkbox"/> I review and take responsibility for the design work on behalf of a firm registered under subsection 3.2.4. of Division C, of the Building Code. I am qualified, and the firm is registered, in the appropriate classes/categories. Individual BCIN: _____ Firm BCIN: _____ <input type="checkbox"/> I review and take responsibility for the design and am qualified in the appropriate category as an "other designer" under subsection 3.2.5. of Division C, of the Building Code. Individual BCIN: _____ Basis for exemption from registration: _____ <input type="checkbox"/> The design work is exempt from the registration and qualification requirements of the Building Code. Basis for exemption from registration and qualification: _____ I certify that: 1. The information contained in this schedule is true to the best of my knowledge. 2. I have submitted this application with the knowledge and consent of the firm. Date Signature of Designer			

### NOTE:

1. For the purposes of this form, "individual" means the "person" referred to in Clause 3.2.4.7(1) d). of Division C, Article 3.2.5.1. of Division C, and all other persons who are exempt from qualification under Subsections 3.2.4. and 3.2.5. of Division C.
2. Schedule 1 is not required to be completed by a holder of a license, temporary license,

or a certificate of authorization, issued by the Ontario Association of Architects. Schedule 1 is also not required to be completed by a holder of a license to practise, a limited license to practise, or a certificate of authorization, issued by the Association of Professional Engineers of Ontario.

Application for a Permit to Construct or Demolish – Effective January 1, 2011

## Schedule 2: Sewage System Installer Information

<b>A. Project Information</b>			
Building number, street name		Unit number	Lot/con.
Municipality	Postal code	Plan number/ other description	
<b>B. Sewage system installer</b>			
Is the installer of the sewage system engaged in the business of constructing on-site, installing, repairing, servicing, cleaning or emptying sewage systems, in accordance with Building Code Article 3.3.1.1, Division C? <input type="radio"/> Yes (Continue to Section C) <input type="radio"/> No (Continue to Section E) <input type="radio"/> Installer unknown at time of application (Continue to Section E)			
<b>C. Registered installer information (where answer to B is “Yes”)</b>			
Name		BCIN	
Street address		Unit number	Lot/con.
Municipality	Postal code	Province	E-mail
Telephone number ( )	Fax ( )		Cell number ( )
<b>D. Qualified supervisor information (where answer to section B is “Yes”)</b>			
Name of qualified supervisor(s)		Building Code Identification Number (BCIN)	
<b>E. Declaration of Applicant:</b>			
<p>I _____ declare that: (print name) <input type="radio"/> I am the applicant for the permit to construct the sewage system. If the installer is unknown at time of application, I shall submit a new Schedule 2 prior to construction when the installer is known; OR <input type="radio"/> I am the holder of the permit to construct the sewage system, and am submitting a new Schedule 2, now that the installer is known. I certify that: 1. The information contained in this schedule is true to the best of my knowledge. 2. If the owner is a corporation or partnership, I have the authority to bind the corporation or partnership. Date Signature of applicant</p>			

## Schedule A: Structure Details

<b>I. Structure Information</b>	
Structure Type	
CHECK ALL THAT APPLY: #	
Veneer <input type="checkbox"/> Brick <input type="checkbox"/> Stone <input type="checkbox"/> Stucco <input type="checkbox"/> Siding	
	1 <sup>st</sup> Floor Square Footage
	2 <sup>nd</sup> Floor Square Footage
	3 <sup>rd</sup> Floor Square Footage
	<b>Total Square Footage</b> <i>(Total Finished Area above grade)</i>
	Finished Basement Square Footage
	Unfinished Basement Square Footage
	Garage Square Footage
	Number of cars designed for?
	Porch Square Footage
	Porch #2 Square Footage
	Porch #3 Square Footage
	Deck #1 Square Footage
	Deck #2 Square Footage
	Deck #3 Square Footage
	Number of Fireplaces? <input type="checkbox"/> Wood <input type="checkbox"/> Gas
<b>J. Dimensions</b>	
	Lot Coverage %
	Average Length
	Average Width
	Zoning
	Area
<b>Notes:</b>	
$\text{Total Lot Coverage \%} = \frac{\text{Total Lot Coverage}}{\text{Area of Lot}} \times 100$	
$\text{Area} = \text{Average Length} \times \text{Average Width}$	

# TOWN OF MIDLAND

**Building Department**  
575 Dominion Avenue  
Midland, ON L4R 1R2

Tel: (705) 526-4275  
Fax: (705) 526-9971



## NOTICE REQUIREMENT FOR SANITARY LATERAL and/or WATER SERVICE

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Property Owner

---

Property Address

---

Postal Code

---

Telephone Number

Fax Number (if applicable)

---

Date

Property WILL require a new sanitary lateral: \_\_\_\_\_

Property WILL require a new water service: \_\_\_\_\_

The installation of any required new sanitary lateral and/or new water service at the above-noted property will be co-ordinated and tendered by the Town of Midland.

Property owner will pay the low tender price bid to complete the works.

I, \_\_\_\_\_, owner of the above-noted property, acknowledge that the Town of Midland will arrange for the installation of new sanitary lateral and/or new water service, as required, to service the proposed new building at \_\_\_\_\_ . I further acknowledge that the low tender price bid must be paid to the Town before any construction works will be undertaken.

# TOWN OF MIDLAND

## Building Department

575 Dominion Avenue  
Midland, ON L4R 1R2

Tel: (705) 526-4275

Fax: (705) 526-9971



## PUBLIC WORKS DEPARTMENT

### HOUSE GRADE FOR NEW RESIDENTIAL CONSTRUCTION

Prior to issuing a Building Permit for the construction of any new residential building, including single family homes and multi-unit construction, the Town of Midland Public Works Department requires the following information.

STREET \_\_\_\_\_ LOT NO. \_\_\_\_\_ R.P. NO. \_\_\_\_\_

Elevation of road at centreline of lot: \_\_\_\_\_

Elevation of finished garage floor: \_\_\_\_\_  
(If no garage, elevation outside front door)

Elevation of finished first floor: \_\_\_\_\_

Elevation of underside of footings: \_\_\_\_\_

Elevation of rear walk out: \_\_\_\_\_  
(if applicable)

Elevation of rear property line: \_\_\_\_\_

If the proposed new construction is in a subdivision, the Town of Midland Public Works Department will supply a copy of the approved lot grading plan upon request, which must be complied with.

If the proposed new construction is not in a subdivision, the owner must provide a proper lot grading plan to the satisfaction of the General Manager of Public Works, or his designate.

\*Take Notice that Approval of the Elevations set out in this form does not relieve the applicant from the full responsibility for compliance with any drainage plan that may affect the property described, nor shall it be construed as imposing any obligation whatever on the Town of Midland for the determination of satisfactory elevations for the work proposed.

Applicant: \_\_\_\_\_ Submitted: \_\_\_\_\_

Date Approved: \_\_\_\_\_

Public Works Department

Permit # \_\_\_\_\_

**TOWN OF MIDLAND  
ENGINEERING DEPARTMENT  
LOT DEVELOPMENT PLAN - CHECK LIST**

Roll #: \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_

- Shown                       Not Shown and Required                       Not Shown/Not Required

Required Details

- Indicate house type (normal, sidesplit, backsplitted, etc.).
- Label streets adjacent to lot.
- Show finished first floor elevation.
- Show finished garage floor elevation.
- Show proposed elevations at lot corners.
- Show driveway location, elevation on sidewalk and grade.
- Show locations of entrances.
- Show locations of municipal walkways.
- Show direction of surface flow.
- Drainage flows which are adjacent to houses are to be in defined swales located as far from the house as possible. The location is to be shown on the plan.
- Show locations of patios, decks or porches.
- Show location of terraces.
- Show location and elevations of retaining walls (if applicable).
- Show centre-line elevations of roadway, adjacent to the lot(s).
- Show all proposed rear lot catch basins and top of grate elevations (if applicable).
- Place scale of lot grading plan in the top right corner.
- Show top of footing elevations.
- Show proposed minimum top of foundation wall elevation.
- Show municipal address for each lot.
- Show percent (%) grades on driveways (2% min., 7% max.).
- Show proposed ground elevations adjacent to the buildings and at the house corners. These elevations should be minimum 0.15 lower than top of foundation wall elevation.
- Show proposed elevations on the swales where the grade changes and elevations adjacent to the building corners.

Design Criteria

- Grading around house and building shall direct water away from the structure.
- Grass surfaces shall have a minimum 2.0% grade. All swales shall be a minimum 2%.
- Minimum "flat" area immediately adjacent to a building shall be 0.6 metres at the side and 5.0 metres at the back. Minimum grades 2% to 5%.
- Grassed swales are to have a maximum slope of 3:1 and minimum depth of 0.15 metres.
- Grading shall be done in a manner to help preserve the existing trees wherever possible.
- The maximum slope between houses in any direction shall be 3:1. If these objectives cannot be met, steps and/or retaining walls shall be provided.
- Ground cover must be provided.

## EXTRACT FROM BY-LAW 96-50

### MUNICIPAL ADDRESS NUMBERING REQUIREMENTS

- 1.) If a Municipal address number is 3 digits or less, the number shall be affixed to the foremost post or building in such a manner so that number affixed to a building shall be conspicuously placed and clearly visible in daylight under normal conditions from the approach to the ordinary point of access to the building. The digits must not be less than 100 millimetres (four inches) high.
- 2.) If a Municipal address number is 4 digits or more and the property fronts onto one of the following roads;

Angela Schmidt Foster Road  
Golf Link Road  
County Road #93  
Highway #12  
Balm Beach Road

the number shall be affixed to a post in accordance with the property sign standards set out below.

### PROPERTY SIGN STANDARDS

- |                |   |   |
|----------------|---|---|
| Sign Plate     | - | 150 millimetres by 300 millimetres, 1.5 millimetres thick aluminum blank                        |
|                | - | 3M Scotchlite brand sheeting or equivalent  |
|                | - | Engineering grade   |
|                | - | Colour - green  |
|                | - | Pre-punched ¼ inch holes in each (four) corner  |
|                |   |   |
| Sign Numbering | - | 100 millimetres minimum height  |
|                | - | Engineering grade   |
|                | - | 3M sheeting or equivalent brand   |
|                | - | Gothic D font   |
|                | - | Colour - white/silver   |
|                | - | Character spacing - ½ inch, centred   |
|                | - | Numbering both sides  |
|                |   |   |
| Sign Location  | - | Minimum sight lines of 30 metres (100 feet) each direction                                      |
|                | - | location central to front of dwelling, to left or right of driveway                             |
|                | - | Offset 1 metre from edge of driveway and sidewalk (if existing) and within 4 metres of driveway |
|                | - | No closer than four metres (13 feet) to edge of travelled road                                  |
|                | - | Sign should be 1.2 metres above edge of pavement/road surface                                   |
|                | - | See typical drawing attached  |



**TOWN OF MIDLAND BUILDING DEPARTMENT**

**PERMIT # \_\_\_\_\_ LOT # \_\_\_\_\_ PLAN \_\_\_\_\_**

**MUNICIPAL ADDRESS: \_\_\_\_\_**

**DEPOSIT IN LIEU OF FINAL GRADE, SEED & SOD, CULVERT DEPOSIT and/or REINSPECTION FEE**

\$ \_\_\_\_\_ has been deposited with the Town of Midland as security for final grading, and/or seeding and sodding not completed, as determined by the Developer's Engineering firm. *This deposit shall be returned upon receipt of the Final Inspection.*

\$ \_\_\_\_\_ has been deposited with the Town of Midland as security for the installation of a culvert, to the Town of Midland development standards. *This deposit shall be returned upon inspection and approval of the installation of the culvert, to the Town of Midland development standards.*

\$ \_\_\_\_\_ has been deposited with the Town of Midland for reinspection.

# \_\_\_\_\_ inspection(s) above allotment of nine (9) at \$50 per inspection. \$ \_\_\_\_\_ to be returned. *This deposit shall be returned upon receipt of the written approval of the final inspection.*

Received by: \_\_\_\_\_ Date Received: \_\_\_\_\_

**DEPOSIT TO BE RETURNED TO:**

NAME: \_\_\_\_\_ ADDRESS: \_\_\_\_\_

POSTAL CODE: \_\_\_\_\_ PHONE#: \_\_\_\_\_

**FOR OFFICE USE ONLY**

**FINAL APPROVAL FOR REFUND:**

**LOT GRADING**

Engineer Approval: \_\_\_\_\_

Date: \_\_\_\_\_

**CULVERT**

Engineer Approval: \_\_\_\_\_

Date: \_\_\_\_\_

**REINSPECTION FEE**

Chief Building Official Approval: \_\_\_\_\_

[AFFIX ACCT. STICKER]

Date: \_\_\_\_\_

Deposit Released on: \_\_\_\_\_

Approval by Treasury: \_\_\_\_\_



## **CURB CUT APPLICATION**

Effective: November 1, 2001

NAME: \_\_\_\_\_

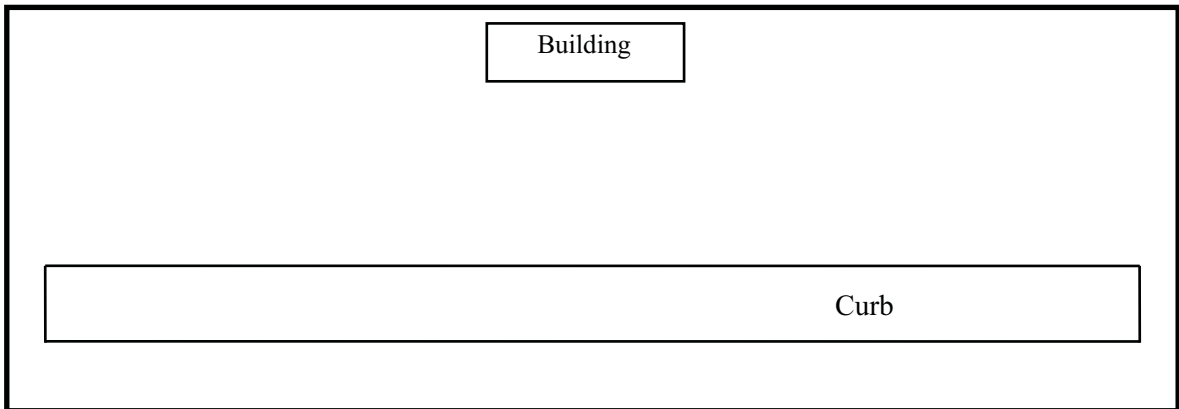
ADDRESS: \_\_\_\_\_

PHONE NO.: \_\_\_\_\_

LENGTH OF CURB CUT INCLUDING TAPERS: \_\_\_\_\_ FEET

ADDRESS OF CURB CUT: \_\_\_\_\_

### **LOCATION SKETCH**



**Requirements:**

1. Applicant to dispose of waste concrete;
2. Owner to stake-out location in field (paint curb);
3. Maximum cut allowed is 20 feet, 0 inches, tapers included;
4. Owner to leave a deposit at the Public Works office upon application.

NOTE: The above applies to the curb cut only. Sidewalk and boulevards are extra.

PAID:            YES \_\_\_\_\_            NO \_\_\_\_\_

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Approved by

LOCATION OF INSTALLATION	
Lot #	Plan #
Township	
Roll #	Permit #
Address	

BUILDER	
Name	
Address	
City	
Tel.	Fax

INSTALLING CONTRACTOR	
Name	
Address	
City	
Tel.	Fax

COMBUSTION APPLIANCES 9.32.3.1.(1)	
a)	Direct vent (sealed combustion) only
b)	Positive venting induced draft (except fireplaces)
c)	Natural draft, B-vent or Induced draft fireplace
d)	Solid Fuel (including fireplaces)
e)	No Combustion Appliances

HEATING SYSTEM	
Forced Air	Non Forced Air
Electric Space Heat	

HOUSE TYPE 9.32.3.1.(2)	
I	Type a) or b) appliances only, no solid fuel
II	Type I except with solid fuel (including fireplace)
III	Any Type c) appliance
IV	Type I, or II with electric space heat
Other: Type I, II, or IV no forced air	

SYSTEM DESIGN OPTION	
1	Exhaust Only/Forced Air System
2	HRV with Exhaust Ducts/Forced Air System
3	HRV supplied Connection to Forced Air System
4	HRV - Full Ducting/Not Coupled to Forced Air Sys
Part 6 Design	

TOTAL VENTILATION CAPACITY 9.32.2.3.(1)		
Bsmt & Master Bdrm	@ 10L/s	L/s
Other Bedrooms	@ 5 L/s	L/s
Bathrooms & Kitch	@ 5 L/s	L/s
Other Rooms	@ 5 L/s	L/s
TOTAL		L/s

PRINCIPAL VENTILATION CAPACITY 9.32.3.4.(b)		
Master Bedroom	@ 15L/s	L/s
Other Bedrooms	@ 7.5L/s	L/s
TOTAL		L/s

PRINCIPAL EXHAUST FAN CAPACITY		
Model:	Location:	
L/s	Sones	HVI

HEAT RECOVERY VENTILATOR		
Model:		
L/s High	L/s Low	
% Sensible Efficiency @ -25 C	HVI	

SUPPLEMENTAL VENTILATION CAPACITY	
Total Ventilation Capacity	L/s
Less Principal Ventilation Capacity	L/s
required Supplemental Vent Capacity	L/s

SUPPLEMENTAL FANS 9.32.3.5				
LOCATION	MODEL	L/S	SONNES	HVI

DESIGNER CERTIFICATION
I hereby certify that this ventilation system has been designed in accordance with the Ontario Building Code.
Name
Signature
HRAI
Date



TOWN OF MIDLAND

Water/Wastewater Operations  
200 Bay Street - Midland, ONT., L4R 4J5  
Phone: (705) 526-4268 Ext. 4207 or 4250  
Fax: (705) 528-6072

## ***WATER METER APPLICATION***

**BUILDING PERMIT #** \_\_\_\_\_ **PAYMENT RECEIVED:** \_\_\_\_\_

**Owner of Property:** \_\_\_\_\_

**Address of the Property:** \_\_\_\_\_

**Telephone Number:** (W) \_\_\_\_\_ (H) \_\_\_\_\_

**Contractor:** \_\_\_\_\_ **Telephone:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Mobile No/** \_\_\_\_\_

### **FOR OFFICE USE ONLY!**

**Date:** \_\_\_\_\_ **Water Operator:** \_\_\_\_\_

**Meter Serial #** \_\_\_\_\_ **Security Seal #** \_\_\_\_\_

**Remote ID #** \_\_\_\_\_ **Meter size** \_\_\_\_\_ **Backflow Type:** \_\_\_\_\_

**UTM:** (E) \_\_\_\_\_ (N) \_\_\_\_\_ **PSI** \_\_\_\_\_

**Meter Location:** \_\_\_\_\_ **Start Read:** \_\_\_\_\_

### **Check List:**

\_\_\_\_\_ **Curb box accessible/operable and level with the finished lot grade.**

\_\_\_\_\_ **Approved angel meter stop (building control valve)  
(C800 full port angle meter stop).**

\_\_\_\_\_ **Permanent heat installed and operating during winter months.  
Who is responsible to prevent freezing of water fixtures?**

**OWNER OF PROPERTY** \_\_\_\_\_ **CONTRACTOR** \_\_\_\_\_

**A service charge of \$40.00 + g.s.t. will apply for each subsequent call back for the  
completion of the water meter installation.**

**" THE WATER METER REMAINS THE PROPERTY OF THE TOWN".**

**COMMENTS: (USE REVERSE IF NEEDED)**



TOWN OF MIDLAND

## WATER METER INFORMATION

### Residential Material

#### Backflow Device

Watts Series #7 – residential dual check (DUC)

Remote Reader - is to be installed approximately 1.5 meters above ground, adjacent with Hydro Meter.

Water Meter Wire -     22 AWG                    3C-22/1-60C Grey

### Thermal Expansion Control

When the installation of a backflow preventor creates a closed piping system (eg. zone or premises isolation), one of the following means shall be installed to protect against the increase of pressure due to thermal expansion:

- a) A suitable sized diaphragm type expansion tank designed for use within a potable water system.
- b) An auxiliary thermal expansion relief (TER) valve set at a pressure of no more than 550 kPa. The TER valve shall be designed for repeated use and shall meet the requirements of CSA Standard B125; or
- c) Other means acceptable to the regulatory authority

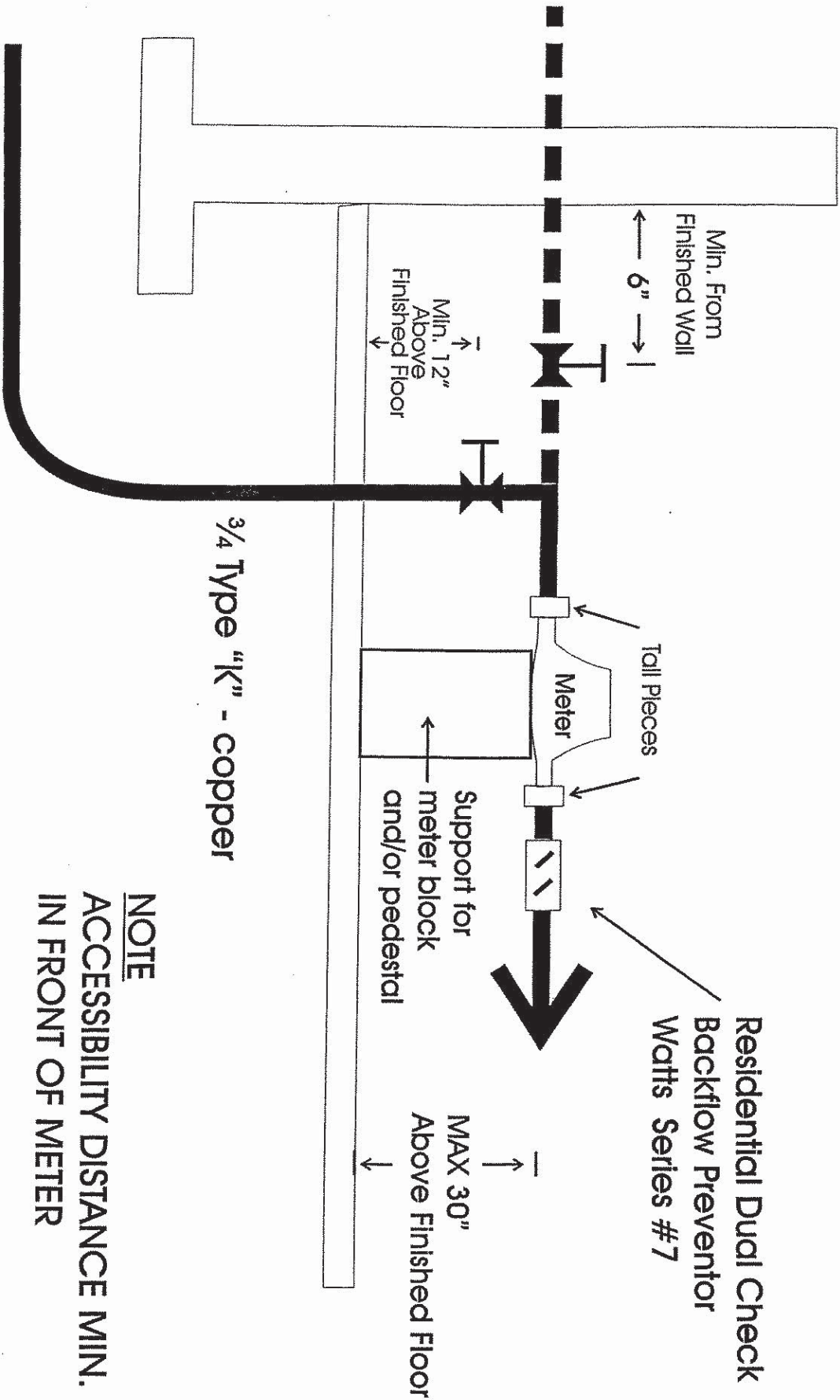
## Thermal Expansion Control

Watts ½ - 530 - L STD      Calibrated Pressure Relief Valve  
If needed Watts " PET. -12-M1      Potable Water Expansion Tank

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### NOTE:

- 1.) All water meters to be installed on horizontal axis.
  - 2.) The meter wire to be installed in accordance with meter registrar.
    - a) Black wire to B Connection Screw.
    - b) Green wire to G Connection Screw.
    - c) Red wire to R Connection Screw.
  - 3.) Touch Pad -Red and Black Conductors attached to the two screws on touch pad.  
Green conductor coiled.
-



**NOTE**  
**ACCESSIBILITY DISTANCE MIN. 24"**  
**IN FRONT OF METER**

**RESIDENTIAL  
 SERVICE**



# PROPERTY ENTRANCE APPLICATION

**Town of Midland**  
575 Dominion Avenue  
Midland, Ontario  
L4R 1R2

APPLICATION IS HEREBY MADE TO:

(CHECK ONE OR MORE OF THE FOLLOWING TO INDICATE PROPOSED WORK).

- |   |  |
|---|--|
| <input type="checkbox"/> CONSTRUCT AN UNPAVED ENTRANCE  | <input type="checkbox"/> CHANGE THE LOCATION OF AN EXISTING ENTRANCE   |
| <input type="checkbox"/> CONSTRUCT A PAVED ENTRANCE   | <input type="checkbox"/> USE AN EXISTING ENTRANCE FOR OTHER THAN ITS ORIGINAL PRESENT OR NEW USE (CHANGE OF CLASSIFICATION FROM RESIDENTIAL TO COMMERCIAL)       |
| <input type="checkbox"/> CONSTRUCT CURBS, GUTTERS OR OTHER PERMANENT WORKS RELATED TO AN ENTRANCE             | <input type="checkbox"/> CONSTRUCT A TEMPORARY ENTRANCE OR USE ANY PART OF THE RIGHT OF WAY OF A TOWN ROAD AS A MEANS OF TEMPORARY ACCESS TO AND FROM A PROPERTY |
| <input type="checkbox"/> ADD CURBS, GUTTERS OR OTHER PERMANENT WORKS TO AN EXISTING ENTRANCE ON TOWN PROPERTY | <input type="checkbox"/> CURB CUTS - COMPLETE SEPARATE APPLICATION   |

PROPERTY OWNER \_\_\_\_\_ ADDRESS OF PROPOSED ENTRANCE \_\_\_\_\_

LOT NO.	CONCESSION OR PLAN NO.	TOWN	COUNTY
---------	------------------------	------	--------

TYPE OF ENTRANCE	<input type="checkbox"/> INDUSTRIAL	<input type="checkbox"/> COMMERCIAL	<input type="checkbox"/> OTHER
RESIDENTIAL	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

NO OF ENTRANCES	WIDTH OF ENTRANCE FEET	MATERIAL PROPOSED	PIPE LENGTH	SIZE OF PIPE
-----------------	---------------------------	-------------------	-------------	--------------

APPROXIMATE DISTANCE APPROACHING TRAFFIC IS VISIBLE FROM THE POINT OF ENTRANCE TO THE TOWN ROAD

FEET FROM THE RIGHT \_\_\_\_\_ FEET FROM THE LEFT \_\_\_\_\_

INDICATE WHICH, IF ANY, OF THE FOLLOWING WILL BE AFFECTED	<input type="checkbox"/> ROAD DRAINAGE	<input type="checkbox"/> TREES, SHRUBS, PLANTINGS	<input type="checkbox"/> SIGNS	<input type="checkbox"/> GUIDE RAIL	<input type="checkbox"/> NIL
---	--	---	--------------------------------	-------------------------------------	------------------------------

### "APPLICANT"

It is understood that all works will be constructed, altered, maintained or operated at the expense of the undersigned and that work must not begin before a permit has been issued by this Town.

The issue of a permit by the Town does not relieve the holder of the responsibility of complying with relevant municipal by-laws. In consideration of any permit issued in respect to this application, we, the applicants for ourselves, our heirs, executors, administrators, successors and assigns hereby agree to observe, keep and perform and be subject to the regulations and conditions of the said permit and to indemnify and save harmless, the Town of Midland represented by the Manager of Public Works from and against all loss, cost, charges, damages, expenses, claims, and demands whatsoever to which he may be put or which the Town of Midland may suffer or sustain or for which the Town may be liable by reason of anything done or omitted to be done in the construction, maintenance, alteration or operation of the works authorized.

SIGNATURE: \_\_\_\_\_ ADDRESS: \_\_\_\_\_  
(APPLICANT OR REPRESENTATIVE OF FIRM)

TELEPHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

**PLEASE ATTACH A DRAWING SHOWING PROPERTY LOCATION AND WHERE PROPOSED ENTRANCE WILL BE LOCATED.  
PLEASE MARK THE ENTRANCE CLEARLY WITH STAKES FOR INSPECTION PURPOSES.**

### THIS SECTION FOR OFFICE USE ONLY

DATE APPLICATION RECEIVED: ..... DAY MONTH YEAR

DATE INSPECTED FOR APPROVAL: ..... DAY MONTH YEAR

SIZE OF CULVERT REQUIRED: LENGTH: ..... DIAMETER .....

SPECIAL COMMENTS: .....  
.....

SIGNED: .....  
MANAGER OF PUBLIC WORKS

PERMIT COST \$ \_\_\_\_\_

SECURITY DEPOSIT \$ \_\_\_\_\_

TOTAL \$ \_\_\_\_\_



The *Ontario Building Code Act*, states:

**Section 8(2) Permits:**

The chief building official shall issue a permit referred to in subsection (1) unless,

- (b) the applicant is a builder or vendor as defined in the *Ontario New Home Warranties Plan Act* and is not registered under that Act;

The *Ontario New Home Warranties Plan Act*, R.S.O. 1990, as amended, contains the following provisions:

**Section 1:** In this Act,

“*builder*” means a person who undertakes the performance of all the work and supply of all the materials necessary to construct a completed home whether for the purpose of sale by the person or under a contract with a vendor or owner;

“*home*” means,

- (a) a self-contained one-family dwelling, detached or attached to one or more others by common wall,
- (b) a building composed of more than one and not more than two self-contained, one-family dwellings under one ownership,
- (c) a condominium dwelling unit, including the common elements, or
- (d) any other dwelling of a class prescribed by the regulations as a home to which this Act applies,

and includes any structure or appurtenance used in conjunction therewith, but does not include a dwelling built and sold for occupancy for temporary periods or for seasonal purposes.

“*vendor*” means a person who sells on his, her or its own behalf a home not previously occupied to an owner and includes a builder who constructs a home under a contract with the owner;

**Section 6:** No person shall act as a vendor or a builder unless the person is registered by the Registrar under this Act.

**Section 12:** A builder shall not commence to construct a home until the builder has notified the Corporation of the fact, has provided the Corporation with such particulars as the Corporation requires and has paid the prescribed fee to the Corporation.

**Section 22(1):** Every person who,  
(b) contravenes Section 6 or 12, or subsection 18(4),

and every director or officer of a corporation who knowingly concurs in such furnishing or contravention is guilty of an offence and on conviction is liable to a fine of not more than \$25,000 or to imprisonment for a term of not more than one year, or to both.

**Section 22(2):** Where a corporation is convicted of an offence under subsection (1), the maximum penalty that may be imposed upon the corporation is \$100,000 and not as provided therein.

**Regulation 892,**

**Section 8(1)** Forthwith upon the issue of a building permit authorizing the construction of a home, other than a condominium dwelling unit, but including a contracted home, the builder shall enrol the home in the Plan by submitting to the Registrar a completed enrolment form as provided by the Corporation together with the enrolment fee.

### IMPORTANT INFORMATION FOR APPLICANTS COMPLETING BOX C

For the purposes of **BOX C** you are an **owner** if:

You intend to **live in** the home after construction, **and** you are acting as your own general contractor (i.e. you are **personally** hiring each of the various construction trades). Your home **will not** be covered by warranty under the *Ontario New Home Warranties Plan Act*.

If you have entered into a contract/agreement with another person/corporation to provide you with a complete home, then that person/corporation **must** be registered with the Ontario New Home Warranty Program (ONHWP), **must** enrol the home, and **must** provide you with warranty coverage. That person/corporation should be obtaining the building permit and must complete **BOX B** of this declaration.

If you are in doubt as to your status as an owner, contact your local office of ONHWP.

# TOWN OF MIDLAND

## Building Department

575 Dominion Avenue  
Midland, ON L4R 1R2

Tel: (705) 526-4275  
Fax: (705) 526-9971



## AUTHORIZATION FOR AN APPLICATION

### FOR A BUILDING PERMIT

### BY A PERSON OTHER THAN THE LEGAL OWNER

I \_\_\_\_\_, being the legal owner of the  
subject property described as (street address):

\_\_\_\_\_

Lot \_\_\_\_\_, Concession \_\_\_\_\_, on Plan No. \_\_\_\_\_,

in the Town of Midland, hereby authorize:

\_\_\_\_\_

to apply for a building permit for work to be done on this property.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Legal Owner